

THE STATE OF TEXAS

COUNTY OF KENDALL BE IT REMEMBERED, that the Commissioners' Court of Kendall County, Texas, was begun and held at a Regular Meeting at the Courthouse in Boerne, Texas, on the 22nd day of August 2016.

Present: DARREL L. LUX, COUNTY JUDGE
 MIKE FINCKE, COMMISSIONER, PCT. #1
 RICHARD W. ELKINS, COMMISSIONER, PCT. #2
 TOMMY PFEIFFER, COMMISSIONER, PCT. #3
 CHAD CARPENTER, COMMISSIONER, PCT. #4
 SALLY W. PETERS, DEPUTY COUNTY CLERK/ADMINISTRATIVE ASSISTANT

1. The meeting was called to order at 9:00 a.m.
 Prayer said by Chaplain Dennis Smith, Morningside Ministries.
 Pledges of Allegiance to the United States and Texas flags.
 Judge Lux said that Comfort, Texas was featured as one of the five "Small Towns We Love" in the September issue of Southern Living magazine.

2. THE STATE OF TEXAS

 COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Minutes for August 8 and 15, 2016.

 Motion was made by Commissioner Fincke, seconded by Commissioner Elkins, and carried by a vote of 5-0.

3. The following Service Awards were presented:
 - 5 years of service: William Bolzle, Parks Department
 - 5 years of service: Jesus Minjarez, Recycling Center
 - 20 years of service: Dennis Rust, Road & Bridge

4. Introductions / Recognitions:
 - Michelle Jurica introduced new Victim Services Advocate, Glennda Wilke.
 - Jen Harbuck introduced new Parks Department employee, Tammie Coward.
 - Staci Decker introduced new Deputy Voter Registrar, Kim Quintana, and she also announced the promotion of Rebecca Senger to Deputy Elections Administrator.
 - Judge Lux introduced Brenda Falcon who is in the newly created position of Information Desk/Translator.
 - Don Allee introduced new Assistant County Attorney, Cole Nettles.

5. THE STATE OF TEXAS

 COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the FY2016 Budget Adjustments (attached).

 Motion was made by Commissioner Elkins, seconded by Commissioner Pfeiffer, and carried by a vote of 5-0.

6. THE STATE OF TEXAS

 COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the accounts payable claims for purchases, services and vendors (on file).

 Motion was made by Commissioner Fincke, seconded by Commissioner Elkins, and carried by a vote of 5-0 with Commissioner Elkins abstaining from any matters related to GVTC.

7. THE STATE OF TEXAS

 COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Monthly Reports for July 2016 (on file).

 Motion was made by Judge Lux, seconded by Commissioner Carpenter, and carried by a vote of 5-0.

8. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Investment Report for 3rd Quarter Fiscal Year 2016 (April, May & June 2016) (attached).

Motion was made by Commissioner Fincke, seconded by Commissioner Elkins, and carried by a vote of 5-0.

9. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to lift the burn ban.

Motion was made by Commissioner Elkins, seconded by Commissioner Carpenter, and carried by a vote of 5-0.

10. PUBLIC COMMENTS:

- Robert Long commented on access to the river in certain areas.
 - Stephanie Lau commented on growth and information in the County.
 - Commissioner Fincke commented on the completion of Herff Road Phase II. He said that TXDOT would have the traffic lights on flash mode for 10 days starting Tuesday.
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11. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the request for relief from road frontage and platting requirements in accordance to Sections 101 and 102 of the Kendall County Development Rules and Regulations for the proposed division to create a family cemetery with access on Holiday Road (Lindsey Danielle Lindner Carr, Trevor Glenn Lindner, Shey Everett Lindner).

Motion was made by Commissioner Carpenter, seconded by Commissioner Pfeiffer, and carried by a vote of 5-0.

12. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the partial release of financial guarantee for Miralomas Garden Homes Subdivision, Unit 1, in the amount of \$303,325.00.

Motion was made by Commissioner Fincke, seconded by Commissioner Elkins, and carried by a vote of 5-0.

13. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Kendall County Resolution and Order No. 08-22-2016A pertaining to tax abatement (attached).

Motion was made by Judge Lux, seconded by Commissioner Elkins, and carried by a vote of 5-0.

14. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Interlocal Agreement between Kendall County and the City of Boerne concerning provision of health sanitation services.

Motion was made by Commissioner Elkins, seconded by Commissioner Fincke, and carried by a vote of 5-0.

15. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the job description for Assistant County Health Sanitarian.

Motion was made by Commissioner Elkins, seconded by Commissioner Carpenter, and carried by a vote of 5-0.

16. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the appointment of Election Judges (attached).

Motion was made by Commissioner Fincke, seconded by Commissioner Pfeiffer, and carried by a vote of 5-0.

17. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the one-year appointment of personnel for the Central Counting Station effective September 1, 2016: Staci Decker, Central Count Station Manager; Rebecca Senger, Tabulation Supervisor; and Kim Quintana, Assistant Tabulation Supervisor (Kendall County Order No. 08-22-2016B attached).

Motion was made by Commissioner Carpenter, seconded by Commissioner Elkins, and carried by a vote of 5-0.

18. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the Polling Locations for the November 8, 2016 General Election (attached).

Motion was made by Commissioner Elkins, seconded by Commissioner Pfeiffer, and carried by a vote of 5-0.

19. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve the revision of the Supervisor's Accident Investigation Form.

Motion was made by Judge Lux, seconded by Commissioner Carpenter, and carried by a vote of 5-0.

20. Commissioner Fincke gave a status report on the EMS Building Project.

21. The Interim County Engineer gave a status report on Herff Road Phase II.

22. The summary of activities by the Operations Department for July 2016 was presented (attached).

23. The summary of road activities by Road & Bridge for July 2016 was presented (attached).

24. THE STATE OF TEXAS

COUNTY OF KENDALL It is ordered by the Commissioners' Court of Kendall County, Texas, to approve paying Road & Bridge employees for Emergency Call Out time.

Motion was made by Judge Lux, seconded by Commissioner Elkins, and carried by a vote of 5-0.

At 9:52 a.m. the Court closed Open Session, took a Break, and at 10:10 a.m. went into Executive Session pursuant to Chapter 551 of the Texas Government Code:

- I. Pursuant to Section 551.071 to seek the advice of the County Attorney and/or attorney(s) representing the County, concerning pending and/or threatened litigation, settlement offers and/or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are:
 1. County authority and obligations concerning subdivisions, county property, roads and bridges
 2. Five Oaks Holding LLC D/B/A Bella Springs Special Events Venue, Plaintiffs vs. B. Scott Kehoe and Tanita F. White Kehoe, Defendants
 3. Richard Wagner, Beverly Wagner, Steven Clouse, Gerardine Clouse, Jeff Jureczki, Tiffany Jureczki, Robert C. Chambers, Rena M. Chambers, Sandra Glomski, Jeff Dunklin and Karen Brickey, Plaintiffs vs. Thomas David White, Jennifer White, Tanita Faye Kehoe and Scott Kehoe, Defendants

- II. Pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property.
(Note: Deliberations in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
1. Capital improvement / real estate
- III. Pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:
1. Duties and responsibilities of the County Attorney's Office
 2. Duties and responsibilities of the County Auditor's Office
 3. Duties and responsibilities of the Constable Precinct 1
 4. Duties and responsibilities of the Constable Precinct 2
 5. Duties and responsibilities of the Constable Precinct 3
 6. Duties and responsibilities of the Constable Precinct 4
 7. Duties and responsibilities of the County Clerk's Office
 8. Duties and responsibilities of the Development Management Department
 9. Duties and responsibilities of the District Clerk's Office
 10. Duties and responsibilities of the Elections Department
 11. Duties and responsibilities of the EMS Department
 12. Duties and responsibilities of the County Engineer
 13. Duties and responsibilities of the County Extension Department
 14. Duties and responsibilities of the Facilities Maintenance Department
 15. Duties and responsibilities of the GIS/911 Coordinator
 16. Duties and responsibilities of the Health Inspector
 17. Duties and responsibilities of the Human Resources Department
 18. Duties and responsibilities of the Indigent Health Department
 19. Duties and responsibilities of the Information Technology Department
 20. Duties and responsibilities of the County Judge's Office
 21. Duties and responsibilities of the County Court at Law Office
 22. Duties and responsibilities of the Justice of the Peace Precinct 1 Office
 23. Duties and responsibilities of the Justice of the Peace Precinct 2 Office
 24. Duties and responsibilities of the Justice of the Peace Precinct 3 Office
 25. Duties and responsibilities of the Justice of the Peace Precinct 4 Office
 26. Duties and responsibilities of the Juvenile Probation Department
 27. Duties and responsibilities of the Parks Department
 28. Duties and responsibilities of the Road & Bridge Department
 29. Duties and responsibilities of the Sheriff's Office
 30. Duties and responsibilities of the Tax Assessor-Collector's Office
 31. Duties and responsibilities of the County Treasurer's Office
 32. Duties and responsibilities of the Veterans Service Officer
 33. Duties and responsibilities of the Victim Services Department

The Court recessed at 12:00 p.m. and resumed at 1:30 p.m.

At 5:52 p.m. the Court closed Executive Session, resumed Open Session and being no further business, the meeting was adjourned.

EXAMINED AND APPROVED THIS 12th DAY OF SEPTEMBER 2016.

ATTESTED: *Darlene Herrin*
COUNTY CLERK
KENDALL COUNTY, TEXAS

D. J. J.
COUNTY JUDGE
KENDALL COUNTY, TEXAS